



Mendeley Desktop

File Edit View Tools Help

- Add Files... Ctrl+O
- Add Folder... Ctrl+Shift+O
- Watch Folder...
- Add Entry Manually...
- Export... Ctrl+E**
- Send by E-mail...
- Merge Documents
- Delete Documents
- Remove from Collection
- Rename Document Files...
- Synchronize Library F5
- Quit Ctrl+Q

Remove Folder E-mail Documents Sync Library

All Documents Edit Settings

Authors	Title	Year	Published In	Added
	Web of Knowledge	1900		1:24pm
	Web of science ®	1900		1:24pm
Convenient, O N E; That, Source; Custo...	InCites ™			1:24pm
In, Tools; Of, Support; Process, T H E De...	JOURNALS COLLECTION DEVELOPMENT :			1:24pm

All Deleted Documents

Filter by Authors

- All
- Convenient, O N E
- Customized, Elivers
- Evaluation, Esearch
- In, Tools
- Of, Support
- Process, T H E Decision-making
- Records, Related
- Solutio
- That,
- The, C
- To, C
- Web,

Select File > Export

Then, select a folder for your file

Export Selected Documents

Desktop

Organize New folder

Search Desktop

Name	Size	Item type	Date modified
Libraries			
Townsend, Ariana (I...			
Computer			
Network			
Microsoft Office		File folder	1/19/2012 10:09 AM
Acquisition of Evide...		File folder	1/19/2012 11:19 AM
Downloads		File folder	1/19/2012 11:19 AM
FW Now Available!		File folder	1/19/2012 11:19 AM
WoK flash drive		File folder	1/19/2012 11:19 AM
Adobe CS3		File folder	1/19/2012 11:37 AM
Fonts		File folder	1/20/2012 11:32 PM
Awards		File folder	1/11/2013 4:33 PM
EndNote Usage_files		File folder	2/21/2013 8:59 PM

File name: My Collection.ris

Save as type: RIS - Research Information Systems (*.ris)

Hide Folders

Save Cancel

In "Save As Type:" select 'RIS - Research Information Systems (*.ris)

Getting started 1 of 4

Would you like a short tour of the interface to get you up and running quiddy?

Start the tutorial No thanks

Import References

File:

Import Option:

To:

[Select Favorites](#)

Browse for your file

Select "RefMan RIS" in Import Option

Then, select the group to add your reference to

DONE!!!!